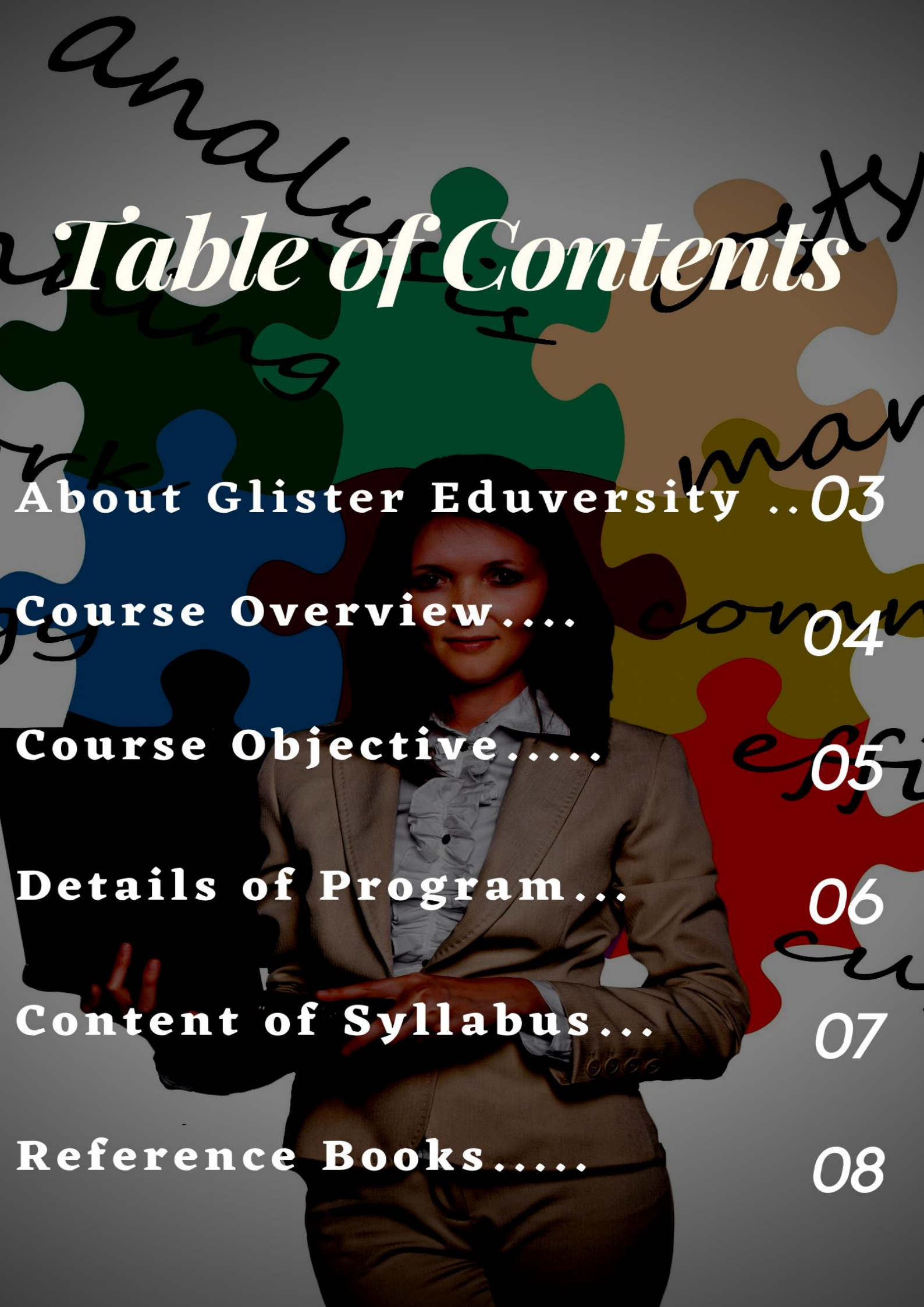


# CERTIFICATE IN PROJECT MANAGEMENT





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# About Glister Eduversity

Today is the era of working parents and due to workload, they do not get enough time to support their children's education. Therefore, they are heavily blamed by all, in the current dialogue and debate about improving the education system, the disadvantages of improper parenting is known to all.

It is time to start parenting in the education system. With the Glister Eduversity, We present you the solution to all such problems switching towards telephonic parenting, proper guidance and development graph.

This is the first Indian institution to provide education care with parenting. Glister Education offers telephonic parenting with a right strategic plans for the student, online test series, seminar, scholarship programs, in really attractive packages.

We also guide their appointments as well as their strategies. So, let's don't wait, and achieve nothing less than success with Glister Eduversity Parenting cum Education Care.



Director: Amit Pandey

## Mission

The mission of Glister Eduversity is to educate the citizens and citizen-leaders for our society.

We do this through our commitment to the transformative power of a liberal arts and sciences education.

Beginning in the classroom with exposure to new ideas, new ways of understanding and new ways of knowing, students embark on a journey of intellectual transformation.

Through a diverse living environment, where students live with people who are studying different topics, who come from different walks of life and have evolving identities, intellectual transformation is deepened and conditions for social transformation are created.

From this we hope that students will begin to fashion their lives by gaining a sense of what they want to do with their gifts and talents, assessing their values and interests, and learning how they can best serve the world.

## Vision

Glister Eduversity will set the standard for residential liberal arts and sciences education in the twenty-first century. We are committed to creating and sustaining the conditions that enable all Glister Eduversity students to experience an unparalleled educational journey that is intellectually, socially, and personally transformative.

Welcome to the Glister Eduversity, Varanasi. For more than three Years, Glister Eduversity has served as our nation's flagship comprehensive institution of higher education.

Our primary goal is to become one of the most prominent and excellent educational Institute in the world. We are fortunate to have a talented, highly committed teaching and support staff here to ensure the learning environment of our students is the best it can be. Our faculties are renowned scholars and accomplished practitioners who are actively engaged in the academic excellence and innovative research ideas of the modern world. Our students are innovators, engineers, managers, great scientists, entrepreneurs, and aspiring leaders - from every age group and are located at every corner of the country. Our unique teaching and learning process with a proper blend of theory and practice crosses the boundaries of nations towards industry-readiness and global excellence.

# **P**rogram overview

Certificate in Project Management course is all about the various important aspects of project management. The course study is of 6 months that teaches you the fundamental concepts of project management.

This includes extensive study of risk management, project planning, and agile project management methods to adopt changes that may be required in the project. The primary aim of the course is to educate the students about how to design the structure of a particular project and how to motivate and lead a project management team. Through this course, the students will learn about the different ways by which they can reduce the chances of error in a project. They will also get to know how to respond to various risks. During the course duration, the students will ensure that a project is capable of delivering its expected business value. Through this course, students will also develop different structures by which they can communicate various information related to a particular project.

## Salient Features



You will get to know everything about Project Management and its applications. You will also acquire management skills by investigating various industrial problems and an appropriate solution to the problem.



This course helps the candidates to learn about project launch, planning, and proper execution of Multiple projects in a business environment.



Certificate in Project Management course has excellent career prospects. You can seek jobs in Various industrial sectors like Marketing, IT sector, Business, etc.



Jobs are also available for students in various government sectors that involve project Management. For that, they need to sit for an examination.



# Course Objective

The 6 Months Project Management course is for the Learners who want to work in the Project Managing or Business Sector with the aim to learn, develop and practice required by the market. In this course, the emphasis is put on the trainee to acquire the ability to perform as a confident and competent Project Manager.

## The objectives of this course are to:

Candidates who would like to continue their education in project management can further opt for a MBA in Project Management Course or Ph.D. in Project Management course.

Through this course, candidates may completely learn all aspects of project management and gain knowledge about project management. Upon completing these courses, graduates may seek jobs in reputed or government companies with high salary packages.

Experienced project management professionals can seek employment as project managers, brand strategists, advertising executives, product developers, marketing managers and business directors. Professionals with an interest in managing the work of project graphic designers and other artists can opt to become an art director. Some professionals may design and develop their own projects and sell it to the top companies and industries.

## Learning Outcome :

### After completing this programme, participants will be able to:

- Learn About risk management, project planning, and agile project management methods to adopt changes that may be required in the project.
- The primary aim of the course is to educate the students about how to design the structure of a particular project and how to motivate and lead a project management team.
- Through this course, the students will learn about the different ways by which they can reduce the chances of error in a project. They will also get to know how to respond to various risks.
- During the course duration, the students will ensure that a project is capable of delivering its expected business value.
- Through this course, students will also develop different structures by which they can communicate various information related to a particular project.

## Details of Programme: Certificate Course in Project Management

### 1. Title of the Course

The Course shall be called as "Certificate Course in Project Management ", a Regular course of 6 months (240 hrs.) Duration.

### 2. Duration of the Course

This is a Regular course of 240 hrs. Extended over a period of 6 months duration.

### 3. What You Will Get:

You Will Get a Mark sheet and a Certificate That Will be Universally Acceptable.

### 4. Aims and Objectives of the Course

The broad objective of the programme is to create professional Project manager. A Project Manager is a professionally trained individual who specializes in Business Sector.

### 5. SCOPE:

Associate Project Managers, Project Managers, IT Project Managers, Project Coordinators, Project Analysts, Project Leaders, Product Managers, Program Managers, Project Sponsors, Project Team Members

### 6. Syllabus

The syllabus is design to fulfill aforesaid objectives containing theory subjects as well as practical in project Management.

Fundamentals of project Management.	Theory : 70 Marks, Practical/Assignment : 30 Marks
Planning a project.	Theory : 70 Marks, Practical/Assignment : 30 Marks
Project Scope Management	Theory : 70 Marks, Practical/Assignment : 30 Marks
Project Time Management	Theory : 70 Marks, Practical/Assignment : 30 Marks
Managing Project Quality and Risk	Theory : 70 Marks, Practical/Assignment : 30 Marks
Managing Communication on a Project	Theory : 70 Marks, Practical/Assignment : 30 Marks

### 7. Eligibility Conditions

A candidate who has passed at least 12th examination from a recognized Board or its equivalent shall be eligible to take admission to the course.

### 8. Course Fee: INR 15,000+GST/-

# Content of Syllabus :

## **Unit 1 :- Fundamentals of project Management.**

Introduction to Project management, Duties and responsibilities of the project manager, Project constraints, the project life cycle, important project management tools.

## **Unit 2 :- Planning a project.**

Project Planning, Project management control techniques/strategies.

## **Unit 3 :- Project Scope Management**

Difference between product scope and project scope, Components of project scope statement and scope management plans.

## **Unit 4 :- Project Time Management**

Value of professional time management,.

## **Unit 5 :- Managing Project Quality and Risk**

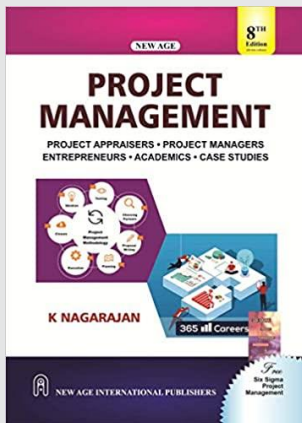
Risk assessment and Management from the perspective of Project manager, Risk categories and associated identification techniques.

## **Unit 6 :- Managing Communication on a Project**

Strategic communications at all levels, Effective communications planning and modalities, Administrative closures, project constraints



## Books For Reference



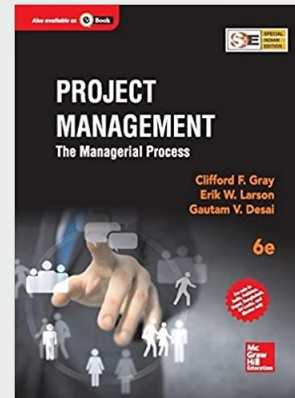
Project Management

K. Nagarajan



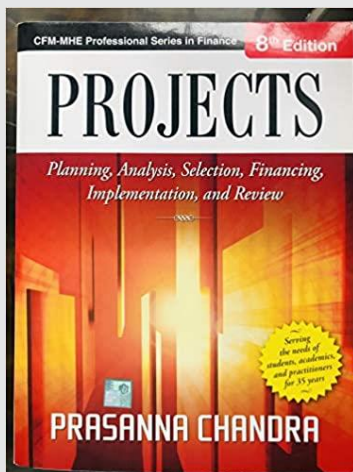
Project Management Essentials You Always

Kalpesh Ashar

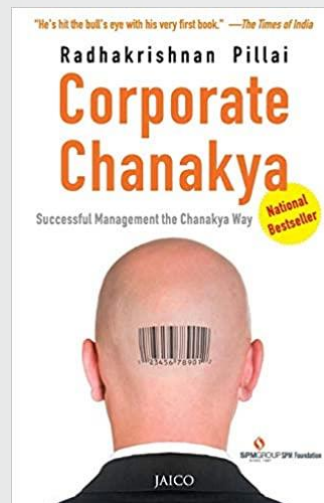


Project Management: The Managerial Process

Eric Larson



Projects  
Prasanna Chandra



Corporate Chanakya  
Radhakrishnan Pilla